

PAYMENTS:

School payments may be mailed, made at any of the school/financial offices, or paid in the Daycare reception area. (Daycare is open until 6 p.m.)

We accept payment in the form of check, cash, or money order. We do not accept credit card payments.

Extended Care and Pre-school payments should be made at the Extended Care reception area.

To insure proper credit to your account, please place your payment in an envelope with your account number and child's name clearly marked.

We cannot hold checks or accept post-dated checks. Checks will be deposited upon receipt.

STATEMENTS:

Statements, with the current balance due, are mailed around the 22nd of each month for the next month. If your account balance is at zero or you have a credit balance, you will **NOT** receive a statement.

PAST DUE ACCOUNTS:

A \$25 late fee will be added to the **balance due** on the account after the tenth day of the month.

If the tenth of the month is on a holiday or weekend, the final date for payments without being charged a late fee will be the next business day.

If an account becomes past due at any time, access to RENWEB will be blocked until the account is current.

If an account has a balance on the last business day of the month, the student(s) will not be allowed to attend classes the following school day unless the outstanding balance is paid in full.

Before report cards or transcripts will be released, the family account must be current.

A families account must be current before a student may re-enroll for the following year.

WITHDRAWAL:

A withdrawal form must be completed in the school office. Once the Financial Assistant receives the withdrawal form, it will be determined if any additional monies are owed and the family will be notified by mail. Late fees will accrue on the account if not paid in full and collection action may be taken. **Upon withdrawal, tuition is the only fee that will be pro-rated and refunded.**

NON-DISCRIMINATORY POLICY:

Victory Christian Academy admits students of any race, color, or national or ethnic origin to all the rights, privileges, programs, and activities generally accorded or made available to students at the school. Victory Christian Academy does not discriminate on the basis of race, color, or national or ethnic origin in the administration of its educational policies, admissions policies, scholarship and loan programs, athletic programs, or other school-administered programs.

NURSERY/PRESCHOOL/

EXTENDED CARE/SUMMER DAY CAMP:

Our Daycare provides extended care from 6:30 am to 6:00 pm for children up to sixth grade. Please contact our Daycare Director, Joyce Parker, at 285-0205 for questions or enrollment information/fees for nursery/preschool/extended care.

Any school financial questions you may have should be addressed directly with our Financial Assistant, Bonnie Yow. You may reach her directly at 285-0200 or via email at bonnie.yow@victorymillbrook.com



VICTORY
CHRISTIAN ACADEMY

*An Accredited, Christian Education
... In A Safe Environment
... At An Affordable Price*

**FINANCIAL
INFORMATION
2018-2019**

Victory Christian Academy

P.O. Box 1090

Millbrook, AL 36054

Telephone: 334-285-5082

Fax #: 334-285-0213

www.victorymillbrook.com

FINANCIAL INFORMATION

2018-2019

TUITION:

K4 & K5 (Half Day)**

\$255 monthly - \$2,805.00 per year based on 11 monthly payments - 1st payment due 7/1/18

K4 & K5 (Full Day-student MUST be picked up by 3:30)**

\$366.36 monthly - \$4,029.96 year based on 11 monthly payments - 1st payment due 7/1/18

Grades 1-11 (1 student)

\$380 monthly \$4,560.00 per year
Based on 12 monthly payments - 1st payment due 7/1/18

Grade 12 (1 student)**

\$414.55 monthly \$4,560.00 per year based on 11 monthly payments - 1st payment due 7/1/18

Tuition payments are due on the first day of the month. Anyone enrolling after school begins will have a pro-rated tuition amount based on the number of school days remaining in the school year.

Multi-Family Discounts

2 Student	12% of published tuition
3 Student	18% of published tuition
4 Student	30% of published tuition
5 or More Students	40% of published tuition

Annual tuition payments will receive a 3% discount on tuition if paid by August 1st or upon enrollment for new students.

**** K-4, K-5 and 12th grade student accounts must be paid in full by May 10, 2019, or the student will not be allowed to graduate or receive a final report card.**

NEW FAMILY INITIATIVE:

Any new family enrolling in VCA for the 2018/19 school year will receive a \$1,000 discount per family on the annual tuition for 1st—12th grades or \$500 for K-4/K-5. The family must enroll prior to September 1, 2018, to receive the credit. Please contact Bonnie Yow at 285-0200 for more information.

RE-ENROLLMENT:

A **nonrefundable** and **nontransferable** re-enrollment fee is due with the re-enrollment form. The student is not accepted until this fee has been paid. Those not re-enrolled by February 28, 2018, will need to go through the registration process and pay the applicable registration fee.

REGISTRATION:

There is an individual student registration fee with a maximum of three registration fees payable per family. For **new students**, this is due upon enrollment.

FEES:

Athletic Fees - The annual athletic fee applies to all 1st - 12th grade students with no family paying more than \$175. This fee allows the student and one parent per family FREE access into all regularly scheduled home athletic events (does not include ACEA tournaments or fund-raising events).

1st-6th Grade Annual Fee	\$50
7th-12th Grade Annual Fee	\$100

Athletic Participation Fees:

Football - \$150
Cheer/Volleyball/Basketball/Softball/Baseball—\$65
Track/Cross Country - \$30

If more than one student per family participates in the exact same sport, the second student will receive a discounted rate.

Misc. Fees:

Graduation Fee - K-5	\$50
Graduation Fee - High School	\$75
Late Fee	\$25
Re-Enrollment Fee	\$75 per student
Registration Fee	\$125 per student
Returned Check Fee	\$25
Administration Fee	\$100 per student
Technology Fee K4-6th grades	\$150 per student
Technology Fee 7th—12th grades	\$200 per student
Books	Varies
Course Fees 9th-12th grades	\$80 per student

NOTE: All Fees are non-refundable and non-transferable.

FEE PLAN: In order to assist our families with the payment of fees, the Annual Athletic Fee, Administration Fee, Technology Fee, Course Fees, and Books will be combined into one lump sum and then divided into four (4) equal payments with the first payment being due on July 1, 2018.

CREDIT REFERRALS:

A currently enrolled family may receive a discount for **new families** referred to and accepted by VCA.

For every **new family** that enrolls a student in grades 1 - 12, the current family will receive \$50 off tuition for 10 months with the first credit being given in August.

For every **new family** that enrolls a student in Kindergarten, the current family will receive \$30 off tuition for 10 months with the first credit being given in August.

Guidelines:

1. Referral applies only to the current school year.
2. The offer is based on FAMILY and not on student numbers. Combination students such as one family with a kindergarten and elementary student or one family with two elementary students will receive only the \$50 credit.
3. Credit is not issued on the 1st and 12th month of the financial year.
4. You may recommend Victory Christian Academy to more than one family and receive the corresponding credit.
5. **You and the new family must complete a credit referral request form and be approved for referral prior to student's enrollment.**
6. Credit referral cannot be shared with another presently enrolled family. Only one family can be credited with the referral.
7. If either family withdraws during the school year, both families will lose any remaining credit referral.

Since newly enrolled families receive the New Family Initiative, they are not eligible to receive the credit referral unless the enrollment was after August 31, 2018.

